

## JOB OPENING

## Executive Director Historic Dupont Circle Main Streets

Dupont Circle, Washington D.C.

Dupont Circle Main Street is accepting applications for the position of Main Street Executive Director. The Executive Director will be responsible for coordinating commercial revitalization activities through the Main Street Program. Applicants should have education and/or professional experience in one or more of the following areas: historic preservation, planning, economic development, retailing, marketing, design, volunteer management, nonprofit management and small business development. The Executive Director must be well organized, entrepreneurial, energetic, imaginative, and capable of functioning effectively in an independent environment. Excellent verbal and written communications skills are essential. Minimum starting Salary is \$45,000 per year plus health benefits based on experience and qualifications. An Initial Phone interview will be conducted upon receipt of resume. Submit your resume, letter of interest and references by fax or email by November 21<sup>st</sup>, 2005 to:

HDCMS
Attn: Personnel Committee
9 Dupont Circle
Washington DC 20009
Or by email to HDCMS.ED@gmail.com